

Natural Gas Vehicle Incremental Cost Grant Application Form

The NJBPU is offering \$200,000 in grant funding to subsidize the incremental cost of purchasing certain new Natural Gas Vehicles (NGVs). The primary goal of the grant is to improve New Jersey's air quality and reduce reliance on and consumption of foreign oil through the use of domestic natural gas. BPU is soliciting applications for such purchases within the state. BPU staff will accept applications on a first come, first serve basis until funds are exhausted.

- Eligible applicants include municipal authorities, political subdivisions, incorporated nonprofit entities, corporations, and limited liability companies or partnerships registered to do business in New Jersey.
- The eligible alternative fuel is limited to compressed natural gas (CNG) only.
- Funding would cover 50% of the incremental cost differential between an NGV and a comparable diesel-fueled vehicle. There will be award caps of \$20,000 per vehicle and \$40,000 per applicant.
- Applicants will be required to identify an existing primary fueling site located in New Jersey that the vehicle will utilize.
- Awards shall be in the form of a reimbursement, premised on proof of purchase of a new NGV. Retrofits of used existing vehicles are excluded.
- Given the relatively small funding amount and focus on air quality, eligible vehicles are limited to those registered in the following seven counties with the highest rates of exceeding NJDEP's Air Quality Index for ozone: Camden, Mercer, Middlesex, Bergen, Gloucester, Hudson, and Ocean.
- Vehicles must remain registered in New Jersey for no less than two years after award date, or will be subject to award forfeiture.
- Vehicles must be primarily operated and fueled in New Jersey.
- Vehicle Classes 5 through 8 are eligible.
- Vehicles must be EPA and California Air Resources Board (CARB) compliant.
- The BPU reserves the right to "inspect" the vehicle for program verification purposes.
- Purchase eligible vehicle(s) by June 30, 2018. Vehicles purchased prior to October 20, 2017 are not eligible. Leased vehicles are not eligible.

Procedure

Step 1: Complete this Application Form, the NJBPU Natural Gas Vehicle Incremental Cost Grant Data Form, [W-9 Form](#), and sign your business up for [NJStart](#) if you haven't already.

Step 2: Submit documents to NJBPU via this email box: BPU.CNGVehicleGrant@BPU.NJ.Gov.

- Application window opens: no sooner than 12:00 P.M. (noon) November 20, 2017
- Application window closes: 12:00 P.M. (noon) December 20, 2017

First in time will be ranked by the receipt of timely complete applications on the BPU email server.



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Step 3: If the grant application is approved, NJBPU will provide and execute a grant agreement with the applicant.

Step 4: Purchase eligible vehicle(s) by June 30 2018. Vehicles purchased prior to October 20, 2017 are not eligible.

Step 5: Complete and submit a NJBPU Natural Gas Vehicle Incremental Cost Grant Reimbursement Request Form along with paid invoice(s) to NJBPU via this email box: BPU.CNGVehicleGrant@BPU.NJ.Gov.

Step 6: After NJBPU review and approval of provided invoices, grant funds will be disbursed. Although the applicant must include the requested grant amount in this application, the BPU, in its sole discretion, will determine the reimbursement amount based on 50% of the differential between the invoice price and a comparable conventional vehicle. BPU would arrange to have a check issued to the applicant for 50% of the incremental vehicle cost differential. (An exception to this formula may arise when available grant funds approach becoming exhausted. In such a case, the balance of the fund, which may be less than 50% of the incremental vehicle cost differential), would be awarded).

All fields are required to be completed. Failure to include required information may delay processing of your grant application or denial of a grant. If you have questions, please email EVSTAKEHOLDER.GROUP@ BPU.NJ.GOV.

| APPLICANT INFORMATION | | | |
|--|-------|--------|-------------------|
| Applicant (Check One): | | | Application Date: |
| <input type="checkbox"/> Municipality, County, Other Local Government | | | |
| <input type="checkbox"/> Corporation* | | | |
| <input type="checkbox"/> Limited Liability Company or Partnership* | | | |
| <input type="checkbox"/> Non Profit | | | |
| *If the Grantee is a corporation or partnership, the Grantee must submit a disclosure of the names and addresses of any persons who own 10% or more of the firm's stock or interest. If the Grantee is a corporation incorporated outside of New Jersey, the Grantee must obtain a certificate of authority to do business in New Jersey from the Department of Treasury and file a copy with the Grant Officer. | | | |
| Organization Name: | | | |
| Mailing Address: | City: | State: | Zip: |
| | | | |



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| | | |
|--|------------------------|--------|
| Contact Person: | Phone: | Email: |
| Vendor ID Number: (Obtain from NJStart) | DUNS Number: | |
| Financial Officer's Name: | Title: | |
| Grant Executor's Name: | Title: | |
| (Person authorized to sign the grant agreement on behalf of the applicant) | | |
| Resolution Certifier's Name: | Title: | |
| (Person that will sign to certify that the resolution to accept the funding was passed. This person cannot be the same as the Grant Executor.) | | |
| Type of Governing Body: (e.g. Mayor and Council, Township Committee, Board of Commissioners, Board of Freeholders, etc.) | | |
| Accounting Method: <input type="checkbox"/> Cash <input type="checkbox"/> Modified Accrual <input type="checkbox"/> Accrual <input type="checkbox"/> Other | Date Fiscal Year Ends: | |

| | | |
|---|--|---|
| Insurance: The Grantee maintains and must continue to maintain the required insurance coverages as follows: (Check your coverage) | 1. Comprehensive general liability | 3. Worker's compensation |
| | <input type="checkbox"/> Insurance | <input type="checkbox"/> Insurance |
| | <input type="checkbox"/> Self-insurance | <input type="checkbox"/> Self-insurance |
| | <input type="checkbox"/> Not required | <input type="checkbox"/> Not required |
| | 2. Automotive liability | 4. Employer's liability |
| | <input type="checkbox"/> Insurance | <input type="checkbox"/> Insurance |
| | <input type="checkbox"/> Self-insurance | <input type="checkbox"/> Self-insurance |
| Certificates of insurance or documentation of self-insurance: | <input type="checkbox"/> Are on file with the BPU. | |
| | <input type="checkbox"/> Will be forthcoming within 30 days after the effective date of the agreement. | |
| | <input type="checkbox"/> Other (explain) | |
| Grant Requested: | \$ | |

Name

Date

Title

Signature



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List of Applicable Documents

During Application

1. Natural Gas Vehicle Incremental Cost Grant Application Form (this Form)
2. Natural Gas Vehicle Incremental Cost Grant Application Data Form (attached)
3. W-9
4. NJ Start Registration

Post Award

5. Proof of purchase of a new NGV
6. Grant Agreement
7. NJBPU Natural Gas Vehicle Incremental Cost Grant Reimbursement Request Form
8. Treasury Circular NO. 07-05-OMB. Link: <http://www.nj.gov/infobank/circular/cir0705b.pdf>

**New Jersey Board of Public Utilities
Natural Gas Vehicle Incremental Cost Grant**

| Natural Gas Vehicle Incremental Cost Grant Data Form | | |
|--|-----------|-----------|
| Applicant Organization Name: | | |
| | Vehicle 1 | Vehicle 2 |
| Type of alternative fuel (must be CNG): | | |
| Is the proposed alternative fuel system EPA and/or CARB compliant? | | |
| Vehicle Make: | | |
| Vehicle Model: | | |
| Vehicle Year: | | |
| Vehicle GVWR(lbs): | | |
| Vehicle Class (must be 5-8): | | |
| Odometer reading: | | |
| Anticipated miles driven per year: | | |
| Estimated annual miles to be driven on alternative fuel: | | |
| Name and address of primary CNG fueling station: | | |
| Owner of primary CNG fueling station: | | |
| Primary county where vehicle will be operated: | | |
| Will the vehicle be owned or leased? | | |
| Does the applicant intend to maintain operations in New Jersey for at least two years? | | |
| Cost of comparable diesel vehicle: | \$ | \$ |
| Incremental cost of Natural Gas Vehicle: | \$ | \$ |
| Grant Request Amount (50% of Incremental Cost up to \$20,000 maximum per vehicle): | \$ | \$ |